



HUMAN TOUCH
— TRANSLATIONS —

Reaching Across the Globe, the Human Way

Headquartered in New York, **Human Touch Translations** provides professional language services in over 120 languages to government agencies, international companies, small businesses, non-profit organizations, and private individuals.

Our mission is to achieve excellence in translation services for all clients, regardless of the size of the project, specialized industry, language, or idiom. We strive to maintain your Voice, Corporate Identity and Product Differentiation.

Language is “live”; it is a dynamic, continually changing, and evolving medium, with countless nuances. The way we reach a new conclusion is based on the information presented to us and our experiences, and human thinking cannot be programmed into a machine.



All of our work is performed by professional linguists - we do not simply run your document through a software package. Although we maintain and utilize state of the art Technology Tools, usage is tempered by people, and the result is keeping your individuality rather than losing it through a technological process prone to generic and repetitive language selection.

Multiple dedicated linguists, native speakers of the target language, and experienced project managers invest all of their **professional abilities and tools to ensure the accuracy and quality of your translations. This, we believe, is truly the human touch.**

Our Commitment to Excellence

Human Touch Translations is committed to professionalism, timeliness, accuracy, and excellence as well as to maintaining the confidentiality of all client information. We work interactively with our clients to ensure a deep understanding of the source material, special terminology, and local idioms.

Our Language Portfolio

Human Touch Translations provides translation services in over 120 language pairs. We accommodate regional language variations, which are typical in Spanish, as well as uncommon languages, such as Lingala, Tajik, and Tigrinya.

Industry and Specialty Solutions

Our specialty areas include marketing materials, brochures, white papers, legal documents, technical documents, life sciences materials, product and informational brochures, educational materials as well as business and informational websites.

Our recent projects include translations of corporate, non-profit, educational, cultural, humanitarian services, and personal documents. We work with a myriad of industry verticals and specialties such as law firms, pharmaceutical companies, information technology firms, and financial institutions.

Human Touch Translations, Ltd. - 1010 Northern Blvd., Suite 208 - Great Neck, NY 11021
info@HumanTouchTranslations.com - www.humantouchtranslations.com
Phone: 646.358.4972 - Fax: 888.679.7082

Services

Human Touch Translations' services include written translation of print media, documents, forms, as well as one-stop solution interpreting and website localization services.

Our range of document translation services includes, but is not limited to, translation, translation with editing and quality assurance, editing and/or quality assurance of existing translations, desktop publishing, project management, localization consulting, independent back translations, independent review. We accept projects in editable electronic format (MS Word, WordPerfect, PowerPoint, Publisher, and others) and fixed electronic format (PDFs and TIF images of scanned documents). We also accept hardcopy documents.

Our interpreters are ready and committed to providing superior interpreting services in more than 120 languages and in a wide range of specialty areas.

Proven Methodology

Our methodology ensures that an industry specialist reviews your document(s) and serves as your account manager. The account manager assigns your project to the appropriate translator, and communicates with you throughout the project lifecycle, until you are completely satisfied. For website graphics and forms, a creative specialist is assigned to develop or replicate the look and feel you need.

Human Touch Translations believes in a consistent methodology, with accountability for each step. Our work is performed by experienced linguists who are native speakers of the target language. Each translation is reviewed by equally qualified editors or proofreaders. The entire process is coordinated by an experienced project manager working directly under the guidance of our principal, who is dedicated to quality and continuous process improvement.

We earn our reputation word by word, sentence by sentence as our linguists work the trusted and proven way, by systematically and meticulously transforming the source document into the new language.

PROMPT, PRECISE, TRUSTWORTHY

What You Can Expect

- Fast turnaround time, on time delivery
- Reliable and accurate translations
- Competitive pricing
- Confidentiality guaranteed
- All translations and interpreting assignments done by native-speaking linguists with subject matter expertise



Our philosophy is to offer every client expert translation services that accurately convey the precise intent and meaning of each source document entrusted to Human Touch Translations.

Human Touch Translations is a **Small Business, Woman-Owned Business Enterprise** and member of the **American Translators Association (ATA)**.