



Document Security

INTELLECTUAL PROPERTY THEFT

One of the leading causes of economic loss today is Intellectual Property Theft. The risk may come from competitive organizations, foreign entities or for political gain. The threat impacts individuals (identity theft), corporate revenue, as well as economic growth and sustainability. Overwhelming evidence has demonstrated that massive internet transfers of wealth generating innovations to rivals, domestically and abroad, are resulting in serious consequences for advanced economies for decades to come. The four main types of intellectual property theft include: patents, trademarks, designs, and copyrights. But virtually any confidential information (financial, medical, production systems, legal, marketing 4 strategies) is at



HUMAN TOUCH
— TRANSLATIONS —

risk when it is in flight or at rest on the internet. The most common industries to suffer financial losses due to Cyber Fraud are banking and financial services, government and public administration, and manufacturing industries followed by mining, real estate and the oil and gas industries, which had the largest median reported financial losses. The majority of intellectual property theft takes place the old-fashioned way: hard drives are either duplicated on site or physically stolen by bribed employees; employees are planted temporarily in companies or permanent employees leave and illegally share proprietary information; products are dissected, re-engineered, and sold without permission or payment of royalties.



TRAINED PERSONNEL
Only HTT[®] authorized personnel are granted viewing or editing rights, limited and exclusively to the files that they have been authorized for. All employees are required to install Internet security software on their client PCs, including Symantec Endpoint Protection antivirus.

CONTROL USER ACCESS

TO ACCESS APPLICATIONS RESIDING ON OUR PLATFORM, HTT UTILIZES VIRTUAL PRIVATE NETWORK AND HTTPS PROTOCOLS, AND REQUIRES MULTIPLE LEVELS OF AUTHENTICATION BY HUMAN TOUCH TRANSLATIONS' INTERNAL SYSTEMS. FILES AT REST ARE STORED, MAINTAINED AND BACKED UP IN A SCALABLE AMAZON S3 CLOUD (AMAZON SIMPLE STORAGE SERVICE) AND ARE ENCRYPTED WITH THE ADVANCED ENCRYPTION STANDARD AES-256.

secure solutions for your file management needs

DOCUMENT SECURITY SOLUTION AT HUMAN TOUCH TRANSLATIONS

At Human Touch Translations (HTT), we have deployed numerous technologies to provide your company with a seamless chain of custody from your office to ours and back. All your documents are free from the risk of being forwarded to, copied, downloaded or misused by unauthorized third parties.

To tighten our security levels, we recently migrated to a Virtual Private Network (VPN) environment coupled with Multifactor Authentication (MFA). By using a VPN connection, all of our traffic is encrypted and securely routed through a server located in the U.S. Additionally, Symantec EndPoint Protection runs on all HTT's computers accessing our multiplatforms i.e. Sharepoint and Office 365, Plunet, among others.

How safe is it to host my documents through HTT's Document Security Solution?

Incoming emails are checked by a robust email spam filter at the server level to ensure emails do not contain harmful viruses that may compromise confidential data. Sensitive, outgoing emails are encrypted by CipherPost software and are password protected to safeguard the emails while in flight.

To ensure all of your data that requires high-level security is always routed in a For Your Eyes Only (FYEO) environment, we incorporated Appraver's datacenter (Audited SAS 70 Type 2). Emails are encrypted at rest and in flight and are processed at Appraver's secure datacenters.

DOCUMENT SECURITY STRATEGY



There is a seamless end-to-end chain of custody from the moment you upload your documents to HTT's secure network until they are back in your domain. Today, companies of all sizes are faced with the challenge of managing the security of their information, which is constantly in motion, and unsupervised.

Almost 90% of employees use their personal technology platforms (smartphones, tablets and laptops) at work, and over 75% of company information is carried on personal mobile devices that employees take home and access confidential information from unsecured networks.



FILE MANAGEMENT

Inbound and outbound file access is facilitated through secure socket encrypted data transmission and virtual private network with MFA.



DATA CENTERS

Multiple data Amazon centers ensure a high level of availability and provide a fault-tolerant infrastructure for disaster recovery.

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